MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

Activity month | April | Report date | 02/05/23 | Person | Jordan Soal



Activities carried out (✓)									g			nce	
Road / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
All areas	All												
Baird Close	4		✓										
Betts Way	1		✓										
Cobham Way	5		✓										
County Oak Lane	1	✓	✓										
County Oak Way	1	✓	✓				✓						
Crompton Way	3	✓	✓				✓						
Faraday Road	2	✓	✓				✓						
Fleming Way	Various	✓	✓	✓			✓		✓	✓			✓
Gatwick Road	Various	✓	✓				✓	✓					
Hydehurst Lane	2		✓				✓						
James Watt Way	5		✓										
Jenner Road	2		✓										
Kelvin Lane	2	✓	✓										
Kelvin Way	2	✓	✓					✓					
London Road	Various	✓	✓				✓						
Manor Royal (road)	2/3	✓	✓				✓						
Maxwell Way	4		✓				✓						
Metcalf Way	1	✓	✓				✓						
Napier Way	3		✓				✓						
Newton Road	2	✓	✓										
Priestley Way	5		✓				✓						
Royce Road	5		✓										
Rutherford Way	5		✓				✓						
Tinsley Lane	4		✓				✓						
Tinsley Lane North	5		✓										
Wheatstone Close	5		✓										
Whittle Way	5		✓					✓					
Whitworth Road	5		✓										
Woolborough Lane	3		✓										
Gateway 1 (Manor Royal)	-	✓	✓										
Gateway 2 (near Thales)	-	✓	✓										
Gateway 3 (near Astral)	-	✓	✓										✓
Gateway 4 (James Watt)	-		✓										
The Terrace	3	✓	✓	✓			✓						
Crawters Brook	2	✓	✓	✓			✓						
Gatwick Road Parade	5	✓	✓										
Woolborough Subway	3		✓				✓						
Green Lane Subway	3		✓										

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Main actions provided

- Deep clean litter pick.
- Grass cutting in various areas.
- Wet & Forget has been applied to more seating blocks/furniture.
- Grass edging bus stops on Fleming Way.
- Fly tip removal.
- Broken banner replacements.
- We have collected 1,880kg of litter waste in April.

Comments and observations

We're still experiencing cases of large fly tips on Kelvin Lane, this is still being monitored my ourselves and The Rangers.

We're also seeing an increase in fly tipping in some other areas of Manor Royal in which we will continue to monitor daily.

Looking back on the stats from April 2022 we're seeing an average of litter waster collected compared to this year. With 2,000kg being collected in April 22.

Suggestions for future actions, improvements or additional activities planned

Grass cutting will continue to go ahead with the weather now starting to improve.

Are team will be making a start on weeding the shrub areas in all Pocket Parks. (We are hoping to start this next week, with the Gatwick Road Pocket Park being the first area we will start in).

We will also continue to weed spray various areas.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

Please see separate	document	attached	with some	before and	after photos.

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT Details of CORE and ENHANCED Service levels (contract extract)

Current Baseline Service	Proposed	Enhanced element (* estimated)		
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks		
		+ identify hotspots and trial extra bins		
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-		
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-		
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals		
-	Washing and cleaning street furniture and signs to include street	X2 washes		
	name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)			
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required		
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions dependant)		
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts		
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts		
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance		
Weed spraying (2 pa) funded by WSCC	Weed spraying (4 pa)	X2 weed sprays		
	Removal of dead standing weeds (4pa)	X4 dead weed removals		
	Weed ripper as required	Weed ripper as required		
		On footpaths and common areas		
See note 1	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout		
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance		
		(as Annex C)		
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found		
-	Reactive/response service through a single point of contact as required	Reactive/response service as required		
-	Provide monthly information	X12 reports (monthly)		
	 feedback on what has been done and what is planned 			
	 Available performance data - quantities such as volumes, 			
	lengths, waste weights etc. (tba)			
	 photographic evidence of before and after improvements, 			
	 suggestions for further/future enhancements 			
	 Attend meetings as required 			

Notes: (1) There is a requirement for Gateway 3 and Crawter's Brook People's Park to be maintained to a basic level as described in the Annexes.